

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

FEBRUARY 9, 2022

3:00 P.M. – WORKSHOP
6:00 P.M. – REGULAR SESSION

Pursuant to Assembly Bill 361, this meeting of the Wildomar City Council will be held through a hybrid format of in-person attendance at the

Wildomar City Council Chambers located at
23873 Clinton Keith Road Ste 106
Wildomar, CA 92595

and/or virtual attendance via videoconferencing:

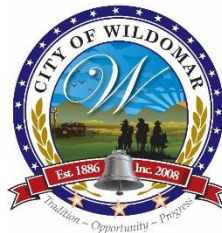
Join Zoom Meeting: <https://us02web.zoom.us/j/84801699357>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: 848 0169 9357

Given health and safety concerns, in person seating availability may be limited, and the meeting format may be changed to full remote via videoconferencing.

Please refer to the City's website for information regarding the format of the meeting, updates if the meeting is changed to a full remote via videoconferencing format, and details on how to participate: www.cityofwildomar.org



Ben J. Benoit, Mayor/Chair, District 1
Joseph Morabito, Mayor Pro Tem/Vice Chair, District 3
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2
Marsha Swanson, Council Member/Trustee, District 5

Daniel York
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City of Wildomar encourages your participation in the meeting; however, to minimize the spread of the COVID-19 virus, this meeting is being conducted in person and via video and teleconferencing with the following options available for the public to participate:

1. You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

2. You may participate via the ZOOM Webinar Telephone and Videoconferencing.

3. You may participate in person; however, masks are recommended for all individuals, and seating may be limited as the City is still participating in the 6-foot social distancing seating procedure.

Instructions for Electronic Participation

Please Note: During the meeting all participants videos will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

1. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.

2. During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

3. When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited

to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey "Raise Hand" button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the "Raise Hand" button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- Dial *9 on your keypad to signal that you would like to comment. When the Host unmutes you, Dial *6 to unmute.

Instructions for In Person Participation

During Public Comment not on the agenda and after each Agenda Item, the Chair will announce Public Comment. If you would like to speak on that item, please fill out a speaker slip and submit it in the inbox at the front of the room.

When the City Clerk announces your name, please come up to the podium. Public Comments are limited to 3 minutes or such other time as the Council may provide.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – WORKSHOP- 3:00 P.M.

ROLL CALL

PUBLIC COMMENTS

0 WORKSHOP

- 0.1 **General Plan Update Project Proposal and Budget Review: Staff presentation and City Council work study discussion on the Comprehensive General Plan Update Project Proposal and Budget**
RECOMMENDATION: Staff recommends that the City Council take the following actions for this study session:

1. Receive Staff/Consultant presentation on the Comprehensive General Plan Update Project Proposal;
2. Receive public testimony with City Council discussion and provide direction to staff as needed on the General Plan update.

ADJOURN WORKSHOP

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

ROLL CALL

FLAG SALUTE

2.0 PUBLIC HEARINGS

2.1 Fourth Public Hearing to Receive Input from the Community and Introduce an Ordinance Regarding the Redrawing of Election Boundaries

RECOMMENDATION: Staff recommends that the City Council:

- 1) Conduct a public hearing to receive public input on communities of interest and draft maps;
- 2) Conduct a public hearing to receive public input on proposed map NDC 101b for adoption;
- 3) Introduce first reading of the following Ordinance as presented with preferred Map NDC 101b or any other map previously submitted and posted on the City's website:

ORDINANCE NO. - ____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA ADJUSTING THE BOUNDARIES OF CITY
COUNCIL ELECTORAL DISTRICTS AND REDEFINING THE
BOUNDARIES OF ALL CITY COUNCIL ELECTORAL DISTRICTS OF
THE CITY OF WILDOMAR

PRESENTATIONS

1. Other City Recognitions/ Presentations

DEPARTMENT REPORTS

1. Code Enforcement Department Update
2. Other Department Reports

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- December 15, 2021 Adjourned Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Minutes- December 15, 2021 Special Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.4 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 01-06-2022 in the amount of \$82,900.55.
2. Warrant Register dated 01-11-2022 in the amount of \$33,589.25.
3. Warrant Register dated 01-13-2022 in the amount of \$344,528.51.
4. Warrant Register dated 01-20-2022 in the amount of \$494,701.64.
5. Warrant Register dated 01-27-2022 in the amount of \$483,514.62.
6. Wire Transfer Register dated 01-31-2022 in the amount of \$51,931.65.
7. Payroll Register dated 02-01-2022 in the amount of \$191,579.89.

1.5 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for December 2021.

1.6 Consideration of a Resolution authorizing the continuing need for a teleconferencing option for City Council, Commission and Committee meetings pursuant to Assembly Bill No. 361

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2022 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA AUTHORIZING THE CONTINUING NEED FOR TELECONFERENCING OPTION FOR CITY COUNCIL, COMMISSION AND COMMITTEE MEETINGS PURSUANT TO ASSEMBLY BILL 361 AND MAKING FINDINGS AND DETERMINATIONS REGARDING THE SAME

1.7 2nd Reading of Ordinance No. 210 for Change of Zone No. 2021-01

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 210

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA APPROVING CHANGE OF ZONE NO. 2021-01 (ZONING CONSISTENCY PROGRAM) TO CHANGE THE EXISTING ZONING DESIGNATION FOR 254 PROPERTIES TO MATCH THEIR

EXISTING GENERAL PLAN LAND USE DESIGNATIONS IN
ACCORDANCE WITH GOVERNMENT CODE 65860

1.8 2nd Reading of Ordinance No. 211 for ZOA No. 2021-04

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 211

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES, AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 2021-04 TO MODIFY SECTION 17.36 (MULTIPLE FAMILY DWELLING ZONE), 17.44 (GENERAL RESIDENTIAL ZONE) AND 17.68 (RESIDENTIAL INCENTIVE ZONE) OF THE WILDOMAR MUNICIPAL CODE RELATED TO MULTI-FAMILY DEVELOPMENT STANDARDS

1.9 2nd Reading of Ordinance No. 212 for ZOA No. 2021-05

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 212

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTION OF AN EXEMPTION IN ACCORDANCE WITH SECTIONS 15061(B)(3) AND 15308 OF THE CEQA GUIDELINES AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 2021-05 TO MODIFY CHAPTER 17.276 (WATER EFFICIENT LANDSCAPES) OF THE WILDOMAR MUNICIPAL CODE ESTABLISHING A NEW SUBSECTION TO ADDRESS SB 1383 STATE REQUIREMENTS

1.10 COVID-19 Prevention Program Update

RECOMMENDATION: Staff recommends that the City Council approve the updates to the COVID-19 Prevention Policy.

1.11 Quitclaim Deeds to Riverside County Flood Control and Water Conservation District for the Wildomar Master Drainage Plan Lateral C, Stage 3 Construction, CIP 063

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute two Quitclaim Deeds to the Riverside County Flood Control and Water Conservation District (District) for the construction of Wildomar MDP Lateral C, Stage 3.

1.12 Purchase of Wetland Mitigation Bank Credits for the Palomar Street/Clinton Keith Rd. Sidewalk, Trail & Connectivity Project, CIP 059

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute Mitigation Credit Purchase Agreements between the City of Wildomar and RBV Mitigation Credits, LLC and Wildlands SLR Holdings, LLC for the Palomar Street/Clinton Keith Rd. Sidewalk, Trail and Bike Lane Connectivity Project, CIP 059 (Project).

1.13 Resolution Approving the Filing of all Applications for Grant Funds from the Recreational Trails Program (RTP)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2022- _____
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA APPROVING THE APPLICATION FOR GRANT FUNDS
FROM THE RECREATIONAL TRAILS PROGRAM

3.0 GENERAL BUSINESS

3.1 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council receive and file the COVID-19 update and provide direction as desired.

3.2 FY 2021-22 Mid-Year Budget Report

RECOMMENDATION: Staff recommends that the City Council review and consider approval of the Fiscal Year 2021-22 Mid-Year Report, and adopt a Resolution entitled:

RESOLUTION NO. 2022 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2021-22
BUDGETED REVENUES AND EXPENSES

3.3 General Plan Update Project Proposal and Budget Review: Staff presentation and City Council work study discussion on the Comprehensive General Plan Update Project Proposal and Budget

RECOMMENDATION: Staff recommends that the City Council take the following actions:

1. Authorize the City Manager to execute a Professional Services Agreement between the City of Wildomar and PlaceWorks, Inc. in the amount of \$1,382,960; and
 2. Appropriate \$557,000 for the remainder of Fiscal Year 2021/22 (for Tasks 1 – 3 in proposal) and appropriate \$876,000 (for tasks 4 – 8 in the proposal, including \$50,000 for City Attorney costs) for Fiscal Year 2022/23. The funding for both years would be funded by the New Cannabis/ General Plan Update Fund.
- 3.4 Award Services Agreement with HR Dynamics & Performance Management, Inc., Classification and Compensation Study**
RECOMMENDATION: The Administrative Services Department recommends the City Council authorize the City Manager to enter into a Professional Services Agreement with HR Dynamics & Performance Management, Inc. to perform a Classification and Compensation Study for the City of Wildomar
- 3.5 Updated 2022 Parks and Community Services Special Events Calendar**
RECOMMENDATION: Staff recommends that the City Council approve the updated 2022 Special Events Calendar.

CITY MANAGER REPORT

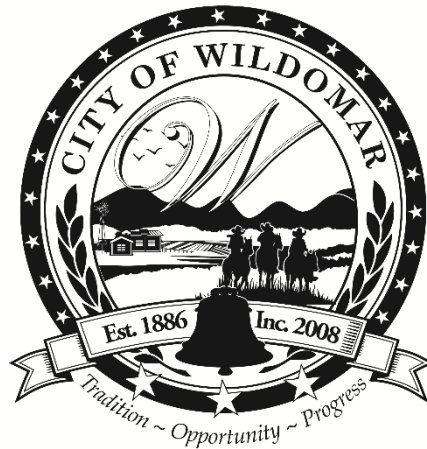
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. ~~Salary and Benefits Survey- Benoit – Mar 2022~~
2. Litter/illegal Dumping Fees and related signage- Moore –~~Feb 2022~~-Mar 2022
3. Update from MSJC College regarding 2014 Bond Funding – Morabito - TBD
4. Flag Policy – Morabito – Mar 2022
5. Zip Code Unity – Benoit – Mar 2022
6. City Wide Street Sweeping – Moore – TBD

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Ben J. Benoit, Chair
Joseph Morabito, Vice Chair
Bridgette Moore, Trustee
Dustin Nigg, Trustee
Marsha Swanson, Trustee

Daniel York
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – January 12, 2022 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 01-06-2022 in the amount of \$1,284.27.
2. Warrant Register dated 01-20-2022 in the amount of \$7.83.
3. Warrant Register dated 01-27-2022 in the amount of \$1,670.21.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for December 2021.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.



Janet Morales, CMC
City Clerk
Dated: February 3, 2022